

HOW TO BECOME A CUSTOMER OF
**THE NATURAL GAS
STORAGE SERVICES?**
IN UKRAINE

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HOW TO BECOME A
CUSTOMER OF
**THE NATURAL
GAS STORAGE
SERVICES?**

HOW TO BOOK GAS STORAGE SERVICES?

2 hours

EIC

Register existing EIC in the e-base of the SSO



5-10 days

2

AGREEMENT

Enter into the natural gas storage (injection/withdrawal) agreement



2 hours

3

I-PLATFORM

Sign up to the SSO I-Platform



1 hour

4

CAPACITY BOOKING

Book services: working volume and injection/withdrawal capacity



1 day

5

PAYMENT FOR CAPACITY

Pay for the booked capacity



1 day

TRADE NOTIFICATION



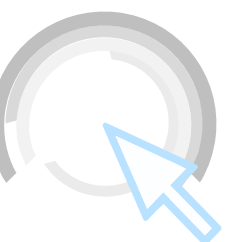
Enter into transactions and easily inform the SSO about gas transfer to a buyer/seller via I-Platform

1 hour

6

NOMINATION/RENOMINATION/ALLOCATION

24/7 gas dispatching services via the I-Platform



SERVICES

B

Storage

(injection, withdrawal)

12 underground gas storages (UGSs)

30,950 billion cubic meters (bcm) of total capacity



A S I

Customs Warehouse

Gas storage for 1095 days without taxes and customs duties

+Short-haul

Access to UGSs is carried out at reduced tariffs at the GTS enter/exit points



C

Trade notification

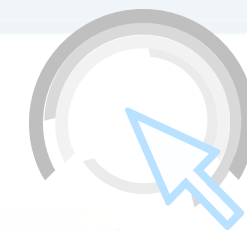
Virtual trading point

Trading option for residents and non-residents on the domestic and foreign markets



Exchange Trading

Exchange service provides an opportunity to trade cleared and uncleared gas



Gas monitoring

A service that allows the Owners of gas stored in the UGSs to use it as a bank pledge when obtaining loans

A

D D I

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N A L

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HOW TO GET EIC?

EIC

The EIC is the energy identification code of the natural gas market entities and/or the commercial metering point determined by the rules of the European Network of Transmission System Operators for Gas (ENTSO-G), which is assigned in order to unify and uniquely identify natural gas market entities and commercial metering points installed on units of gas infrastructure, to participate in regional (international) gas markets, and to ensure simplification of procedures of natural gas supplier change and electronic data exchange between the natural gas market entities.

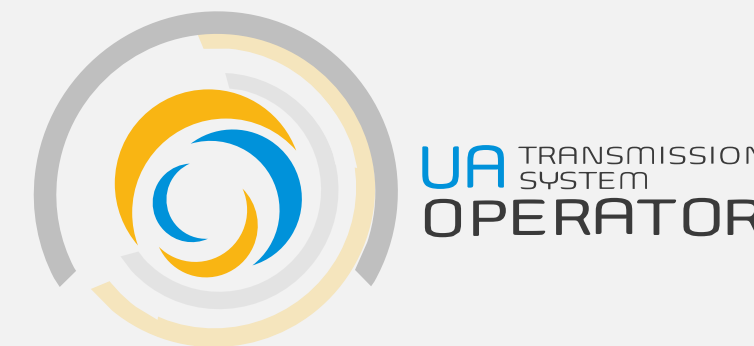
EIC JSC «Ukrtransgaz» —
[21X0000000013279](#)

If you have **EIC**:

Inform us about the EIC assignment by providing of the scanned document

If you do not have an **EIC** or want to check your current one

Contact the TSO of Ukraine or Ukrenergo to receive an EIC, or mentioned entities + ENTSO-E to check it



STORAGE AGREEMENT

AGREEMENT

* if the mentioned documents are submitted in a foreign language, their certified translation into Ukrainian shall be also provided!



Download the draft of the agreement and the list of documents required for the agreement conclusion



Fill out and sign the agreement application form + the agreement (2 copies)



Send the scanned documents required for agreement conclusion to:
front-office@utg.ua



After confirming correctness of the provided package of documents, send the application and 2 copies of the agreement (paper) to:
9/1 Klovskyi Uzviz, 01021 Kyiv, Ukraine
noting "UGS - to the attention of the Front office team"



Please wait for a notification about the stage of execution/signing of the agreement by email or phone number specified in clause 12.4 there of

CAPACITY BOOKING

Firm - **60%**
 Conditionally firm* - **30%**
 Interruptible - **10%**

90% from available capacity

INSTRUCTION

** submit nomination until 3 pm D-1 for gas day D*

Annual capacity:

- » working volume
- » bundled capacity

Capacity is booked from the last Monday of January - 2nd Monday of February
 Available for booking for a period of 1-4 years

Season capacity:

- » working volume
- » injection
- » withdrawal

Capacity booking for the injection season: last Monday of January - 2nd Monday of February
For the withdrawal season: last Monday of July - 2nd Monday of August

Monthly capacity:

- » working volume
- » injection
- » withdrawal

Capacity is booked from 1st Monday - 3rd Monday of M for M+1 and until the end of the storage year

Daily capacity:

- » working volume
- » injection
- » withdrawal

Day-ahead service = nomination/trade notification payment no later than the end of the banking day D-2 (prior to the day of service provision)

PAYMENT IS MADE 5 DAYS PRIOR TO THE SERVICE PROVISION

1 Fill out the appropriate service calculation form

2 Pay the bill - regular payment procedure using payment form

BILL FORMS

CAPACITY PAYMENT

[Example: "Days Ahead"]

Open the transaction **Capacity**, select **Allocated capacity** and click on execute

Capacity

Customer

Customer's EIC-code

Capacity allocation period

System mode

Applications for capacity all **Allocated capacity**

To generate an invoice for day-ahead services, click **Day-ahead**, enter the required volume and select **Working volume/Injection capacity/Withdrawal capacity**

Invoice for day-ahead services

Volume tcm

4030000 - Day-ahead working volume

4060000 - Day-ahead injection capacity

4090000 - Day-ahead withdrawal capacity

Allocated capacity

Invoice for day-ahead services

Invoice	Client's EIC-code	PeriodFrom	Period To	S...	Allocated capacity	CapA...	Client's Name	Capacity kind	CapAPeriod	CapType	Indication of residency
		01.06.2024	30.06.2024					Working volume	Month	Firm	Non-resident

The **Invoice** column displays the generated invoice in pdf format only for monthly, seasonal, annual and bundled services. Clicking on the pdf file will open a window with the option to save the invoice to your own file system.

CUSTOMS WAREHOUSE SERVICES



To start gas storage activities in terms of customs warehouse, the following agreements shall be concluded with the SSO:

1. Natural gas storage (injection/withdrawal) agreement (*hereinafter – storage agreement*)
2. Agreement for provision of services for customs declaration of natural gas transported across the customs border of Ukraine (*hereinafter – declaration agreement*):
 - » Application for the agreement conclusion
 - » Originals of the agreement in 2 copies, filled out, signed by the customer and sealed (if any)

A transportation agreement shall also be concluded with GTSOU
(Gas TSO of Ukraine)

**Declaration agreement and storage agreement are concluded as per the same procedure.
Completed documents on the part of the Customer shall be send to:**

front-office@utg.ua

I-PLATFORM



1 Notification for creation of the I-Platform Authorized User Account Annex 1

Authorized Person: Direct Superior

2 Register the right to sign documents using electronic digital signatures (EDS) for authorized users

Authorized Persons

2 Power of Attorney for each person authorized to access the I-Platform Annex 2

3 Power of Attorney for each Persons authorized to sign documents submitted via the I-Platform Annex 3

Solely the personal key owner shall impose the EDS on the I-Platform!

* The user shall perform the first log in into the I-Platform within **3 calendar days** and change the initial password (personal key)

CUSTOMER'S ACCOUNT ON I-PLATFORM

Capacity data

Quick access menu

The screenshot displays the I-Platform interface for a customer's account. At the top, there are buttons for 'Update', 'Previous gas date' (01.06.2024), and 'Next gas date'. The interface is divided into several sections:

- Gas balance:** Includes 'Balance at day beg.' and 'Balance at day end' with input fields.
- Basic warehouse:** Includes 'Balance at beginning', 'Total injections', 'Total withdrawals', 'TN UGS', 'Regime chang', and 'Balance at end'.
- Customs warehouse:** Includes 'Balance at beginning', 'Total injections', 'Total withdrawals', 'TN CW', 'Regime chang', and 'Balance at end'.
- Security stock:** Includes 'Balance at beginning', 'Regime chang', and 'Balance at end'.
- Charged/limitations:** Includes 'Balance at beginning', 'Regime chang', and 'Balance at end'.
- Capacity:** A central section with 'Free day-ahead (D+1) injection capacity, cm/day' and 'Free day-ahead (D+1) withdrawal capacity, cm/day'. It also features 'Historical data on free capacity of gas storage facilities' and 'Available Monthly capacity (03.06.2024-17.06.2024)'. Below this is a 'Booked capacity' table:

Capacity kind	Capacity type and period
<input type="radio"/> Working vol	<input type="text"/> Paid capacity <input type="text"/> m3
<input checked="" type="radio"/> Injection	<input type="text"/> Free capacity <input type="text"/> m3
<input type="radio"/> Withdrawal	
- Gas circulation in UGS:** A table with columns: Stock descr, EIC Customer, Name, Data type, PSO = Volume m3, EIC-codeVP, and VP name.
- Quick access menu:** A vertical sidebar on the right with buttons for: 'Payment for services', 'Capacity booking', 'Trade Notification', 'Create change of customs regime', 'Reports on consignments in the CW', 'Customs declarations', 'Customer's protocols', and 'Gas Balance Certificate'.

Gas balance at the storage account
[for gas movement within a gas day]

Gas movement data

NOMINATION /RENOMINATION /ALLOCATION

[Video tutorial](#)

NOMINATION

the Customer can submit a nomination no earlier than 180 days in advance

ACCEPTANCE REJECTION

RENOMINATION

2h before the injection/withdrawal

ALLOCATION

confirmed nomination/renomination D1

3pm*

5pm* 6pm*

4am*

M+1

Act of services rendered
Act of gas movement

till **D12** **M+1**

D-1

D

7am*

7am*

GAS DAY

In the same period upload 3 separate nominations/renominations for the same volume of gas:

to the UA SSO Platform

to the UA TSO Platform

EU TSO Platform

* (EET) Eastern European Time



TRADE NOTIFICATION

Filled out by both sides & confirmed by the SSO

Create Trade Notif.(Expropriation)

Trade notification

- Alienator(EIC-code)
- Acquisitor(EIC-code)
- Deal volume: m3
- Customs control
- Consignment
- Gas day According PSO

Save X

Create Trade Notif.(Acquirement)

Trade notification

- Acquisitor(EIC-code)
- Alienator(EIC-code)
- Deal volume: m3
- Customs control
- Consignment
- Gas day According PSO

Save X

TYPES OF CUSTOMS DECLARATION



INTENTION

EVIDENCE

Periodic customs declaration (IM 74 PP)

is the intention of the Customer of storage services to place a certain amount of natural gas in the CW for a certain period from 1 day to 180 days

Periodic customs declaration (EK 11 PP) Re-export

is the intention of the Customer of storage services to re-export a certain amount of natural gas from the customs territory of Ukraine, in particular the CW within a certain period from 1 day to 180 days

SUBMISSION

SUBMISSION

Additional customs declaration (IM 74 DP)

is the evidence of actual volume of natural gas placed in the CW with a storage period of up to 1095 days and a possibility of the Customer storage services in part transfer of volumes to other entities

Additional customs declaration (EK 11 DP) Re-export

is the evidence of actual volume of natural gas re-exported from the customs territory of Ukraine

**CUSTOMS
WAREHOUSE**

RE-EXPORT

RE-EXPORT

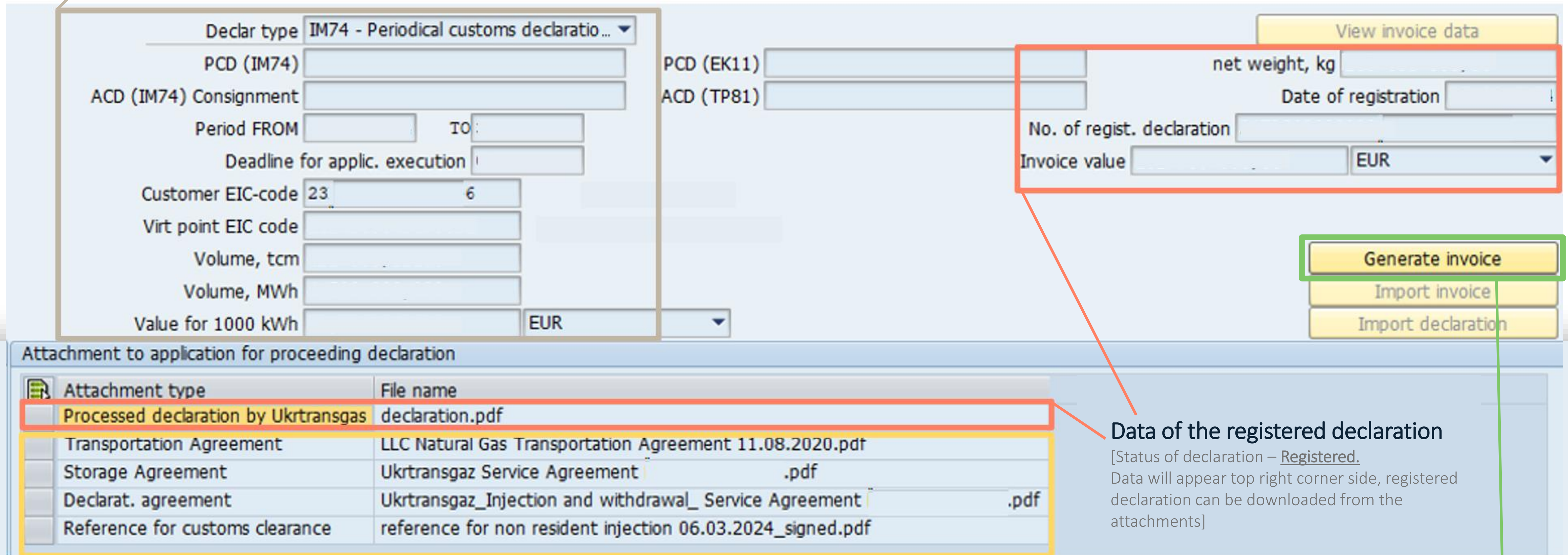
PERIODICAL CUSTOMS DECLARATION APPLICATION

[TIMEPLATE]

PATH: I-Platform menu – Customs declarations – All applications – Create Application

Fill in the required fields

[shall exactly correspond to the data of the Reference of customs clearance]



The screenshot shows a web form for creating a customs declaration application. It includes several input fields for declaration details, a table for attachments, and action buttons. Annotations highlight specific areas:

- Fill in the required fields:** A box highlights the left side of the form, including fields for 'Declar type', 'PCD (IM74)', 'ACD (IM74) Consignment', 'Period FROM TO', 'Deadline for applic. execution', 'Customer EIC-code', 'Virt point EIC code', 'Volume, tcm', 'Volume, MWh', and 'Value for 1000 kWh'.
- Data of the registered declaration:** A box highlights the right side of the form, including 'net weight, kg', 'Date of registration', 'No. of regist. declaration', and 'Invoice value'.
- Add attachments:** A box highlights the attachment table below the form.
- Generate a payment form for payment:** A box highlights the 'Generate invoice' button.

Attachment type	File name
Processed declaration by Ukrtransgas	declaration.pdf
Transportation Agreement	LLC Natural Gas Transportation Agreement 11.08.2020.pdf
Storage Agreement	Ukrtransgaz Service Agreement .pdf
Declarat. agreement	Ukrtransgaz_Injection and withdrawal_ Service Agreement .pdf
Reference for customs clearance	reference for non resident injection 06.03.2024_signed.pdf

Add attachments

Press **Send for processing** [Status of declaration - Submitted]

Data of the registered declaration

[Status of declaration – Registered.
Data will appear top right corner side, registered declaration can be downloaded from the attachments]

Generate a payment form for payment

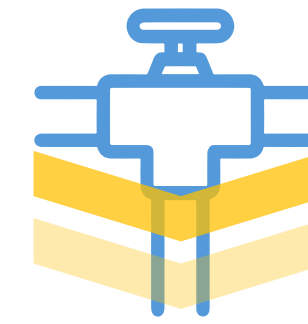
STORAGE TARIFFS

Resolution of the NEURC No. 656 dated 30th June 2022

Formulas:

INJECTION FEE

$$f = \underline{243.52 \text{ UAH}}^* \times 1.2(\text{VAT}) \times \text{COEFFICIENT} / (\text{FX}^{**}) / 10.595 (\text{GCV})$$

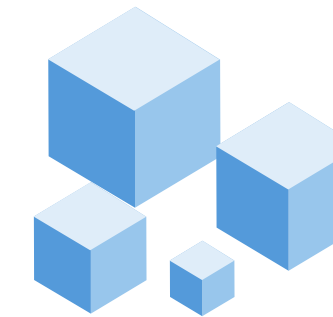


0.76 €/MWh
injection

STORAGE FEE

(WORKING GAS VOLUME)

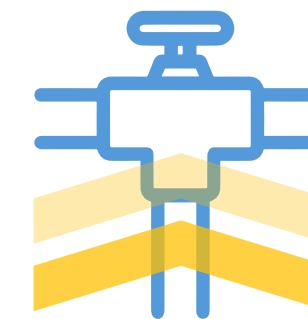
$$f = (1 \text{ month}) = \underline{N\text{-days}} \times \underline{0.4 \text{ UAH}}^* \times 1.2(\text{VAT}) \times \text{COEFFICIENT} / (\text{FX}^{**}) / 10.595 (\text{GCV})$$



0.03 €/MWh
Storage fee for a month

WITHDRAWAL FEE

$$f = \underline{253.03 \text{ UAH}}^* \times 1.2(\text{VAT}) \times \text{COEFFICIENT} / (\text{FX}^{**}) / 10.595 (\text{GCV})$$



0.78 €/MWh
withdrawal

1.6 €/MWh

cca full gas storage tariff
until 01.04.2025

	Annual	Monthly	Day Ahead	Coefficient:
Injection	1.0	1.1	1.2	
Storage				
Withdrawal				

* Tariff for 1 000 m³/day

** FX — Foreign exchange. The indicator depends on the UAH/EUR exchange rate



Mailing address:

JSC UKRTRANSGAZ
9/1 Klovskiy Uzviz, 01021 Kyiv, Ukraine

CONTACTS

Front office

(customer relations, negotiations, agreement conclusion , etc.)

front-office@utg.ua

+38 (044) 299-73-20
+38 (044) 461-20-44
+38 (044) 461-20-82

Back office

(payment procedures, commercial documents, etc.)

back-ss@utg.ua

+38 (044) 461-23-62
+38 (044) 461-23-96
+38 (044) 461-20-37
+38 (044) 461-28-48

Stock office

(available capacities, prepaid services etc.)

stock-ss@utg.ua

+38 (044) 298-81-08
+38 (044) 461-26-52
+38 (044) 461-22-91
+38 (044) 299-73-40

Declaring

(declarations registration, protocols of injection/withdrawal, certificates of approval via trade notifications, change of customs regime)

cw@utg.ua

+38 (044) 298-81-31
+38 (044) 461-28-66

I-PLATFORM support


iplatforma-psg@utg.ua

+38 (044) 298-81-51

Commercial dispatching

(submission of nominations/ trade notifications)

vkd-ss@utg.ua

+38 (032) 259-09-53
+38 (066) 133-77-73
 24/7 service